

# Drive Excellence, Inspire Innovation and Lead Tomorrow's Leaders!

## **Call for Applications:** AI Research & Community Engagement Officer

The Daffodil Family is seeking an AI Research & Community Engagement Officer to assist with AI-related research and drive engagement within an AI-focused online community.

## **Position Title:** AI Research & Community Engagement Officer

### **Key Responsibilities:**

#### **Administrative Responsibilities:**

- **AI Research & Insight Development:** Conduct research on Generative and Agentic AI trends and applications; contribute insights and whitepapers for strategic discussions.
- **Content Creation & Management:** Write and edit engaging, AI-relevant content for blogs, forums, and event calendars, while maintaining brand consistency.
- **Community Management:** Moderate and engage with an AI-focused online community, fostering knowledge exchange and active participation.
- **Platform Oversight:** Manage and update forums, blogs, and events, ensuring timely, error-free content.
- **Digital Optimization & Analytics:** Apply SEO strategies to enhance content visibility and engagement; monitor site metrics, generate reports, and adapt strategies accordingly.
- **Collaboration & Strategic Alignment:** Work with the AI, HR, and IT teams to align research initiatives with institutional goals and contribute to internal knowledge-sharing sessions.

#### **Required Qualifications:**

- A Bachelor's degree in Computer Science, Software Engineering, Information Technology, or related fields (or equivalent practical experience).
- Strong understanding of AI concepts, including machine learning, natural language processing, and generative AI.
- Proven experience in technical content creation, digital publishing, and community moderation.
- Familiarity with SEO, analytics, and content optimization tools.
- Ability to analyze community metrics and user engagement data.
- Strong communication and collaboration skills; ability to work independently and in a team.
- A continuous learner with a passion for AI and innovation.

### **Ready to Take the Leap? Apply Now!**

**Application Deadline:** 19<sup>th</sup> April 2025

Send your CV and cover letter to [hroffice1@daffodilvarsity.edu.bd](mailto:hroffice1@daffodilvarsity.edu.bd).

We look forward to receiving your applications and working together to drive innovation in AI and technology!