

**Daffodil International University (DIU)**  
Daffodil Smart City, Ashulia, Dhaka, Bangladesh  
Office of the Registrar

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**Memorandum**

Date : 10 April 2021

From : Registrar 

To : Dean, Academic Affairs  
All Deans  
All Associate Deans  
All Heads  
Directors  
All Associate Heads  
Senior Assistant Director, Student Counseling & Admission  
Senior Assistant Director, Public Relations  
Assistant Director, Software  
Assistant Director, Web  
Assistant Director, Design  
Admission Office of Daffodil Smart City

**Subject: Offering the Special Waiver during COVID-19 situation to the registered students and newly admitted students in Summer 2021 (Trimester) and in Fall 2021 (Bi-semester) semester of Bachelor and Master Programs.**

**Description:**

As approved by Management of DIU I am directed to inform you that, Registered students in Summer 2021 semester and newly admitted students of Summer 2021 semester with initial part of ID 212 (both Local and International) of Bachelor and Master Programs of DIU will get Special Waiver during COVID-19 situation prevailing world wide with a view to support the affected students.

Applications will be entertained only from the registered students and they will get this Special Waiver in addition to their existing waiver (if any).

**Terms and Conditions**

- To avail the Special waiver during COVID 19 crisis DIU Students must complete the Registration in Summer 2021 (Trimester) and Fall 2021 (Bi-semester). Only registered students will be eligible to enjoy this waiver regarding COVID 19 crisis as per the declared schedule.
- They must apply through the Online Application Form for this Special Waiver which is mandatory.
- This waiver will be effective for the Registered students and newly admitted students in Summer 2021 (Trimester) and in Fall 2021 (Bi-semester) semester of Bachelor and Master Programs only.
- This waiver will be applicable for both local and International students of Bachelor and Master programs.
- Students of Bachelor Program must take at least 12 credits for Trimester and 15 credits for Bi-semester

- Students of Master Program must take at least 09 credits for Trimester and 12-13 credits for Bi-semester.
- Special waiver during COVID 19 crisis will be provided in following ways:

Existing waiver	Special waiver (with existing waiver)
Not getting any waiver	Additional 15%
Getting 10 % to 90% waiver	Additional 10%
91-100% waiver	No special waiver

- The waiver will be adjusted with the installment paid before Mid-term and Final Examination.

To enjoy Special Waiver of Covid-19 students have to pay the required fees of Registration, Midterm and Final Examinations of mentioned semester in due time as per declared schedule time to time.

Link of the application form will be informed later in a separate email.

Respected all Mentors/Advisers, Officers of Counseling and Admission section, Coordination Officers of all Departments and Dean Offices are requested to convey this information to all students as well as any admission seeker of Summer (Trimester) and Fall (bi-semester) 2021 .

CC:

Honorable Chairman, BoT  
 Honorable Vice Chancellor  
 Honorable Pro-VC  
 Honorable Treasurer  
 Director, Administration  
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