Daffodil International University
Department of Software Engineering

31 May 2022

<u>OVERLAP EXAM NOTICE FOR MIDTERM EXAMINATION SUMMER 2022</u>

Students of Department of Software Engineering are hereby notified that the **Overlap Examination** of Midterm Summer 2022 will be held on **12 June 2022 (Tuesday)**.

All students are advised to submit application **within 05-06-2022** to the **Software Engineering Department Office** with the signature of the both course teachers which are overlapped with each other and signature of the batch adviser also.

Submission Procedure:

1. Fill up the application form. **[The format of the application is given below] No Handwritten form will be accepted**.
2. Take Signatures from all course teachers including Batch Advisor.
3. Submit the Form to The Department Office of Software Enginnering.

***Two Examinations in a same day but different time slot will not be considered as Overlap Examination.

No student will be allowed for sitting without application. If found, answer script will be rejected by the Exam committee member.

Afsana Begum
Member, Internal Exam Committee
Department of Software Engineering
Daffodil International University

......................(Write Date Here)

To

The Member of Exam Committee,

Software Engineering Department,

Daffodil International University

102, Sukrabad, Mirpur Road, Dhanmondi-1207

Subject: Application for attending the Overlap of Midterm Exam in Spring 2022

Dear Sir,

I am *(Name)* ...., a regular student in your university. My *(which semester you are)* semester final exam routine is published. This time after getting my exam routine I have noticed that two of my courses are in the same day as well as same time slot. It is not possible for me to attend two courses in the same time.

Details for Overlap course:

Acknowledgement	Course Code	Course title	Teacher Initial	Teacher Signature
I will attend this course **at the time of improvement exam**		*Write here the course name that you want to attend later*		
I will attend this course at **schedule time**		*Write here the course name that you will attend in schedule time*		
I am informed that my student is attending Overlap Examination	**Name of Adviser:**		**Signature of Adviser:**	

Therefore, I pray and hope that you will be kind enough to permit me for attending overlap course at the time of Improvement.

Yours Obediently,
Student Name:
Student ID:
Section:
Batch:
Mobile: