Daffodil International University

Date: 10/12/2024

To

The Member of Exam Committee

Software Engineering Department

Daffodil International University

Daffodil Smart City, Ashulia, Dhaka.

**Subject: Application for attending the Overlap of Final Exam in Fall-2024**

Dear Sir,

I am **Sadia Faizah**, a regular student in your university. The midterm exam routine for   
**Fall - 2024** is published. This time after getting my exam routine I have noticed that two of my courses are on the same day as well as the same time slot. It is not possible for me to attend two courses at the same time.

**Details for Overlap course:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Acknowledgement** | **Course Code** | **Course Title** | **Teacher Initial** | **Teacher Signature** |
| I will attend this course at the time of the **scheduled Exam.** |  |  |  |  |
| I will attend this course at the time of an **overlap Exam.** |  |  |  |  |
| I am informed that my student is attending an Overlap Examination. | **Name of Adviser:** | | **Signature of Adviser:** | |

Therefore, I pray and hope that you will be kind enough to permit me to attend an overlap course at the time of Improvement.

Yours Obediently,

Student Name:

Student ID:

Section:

Batch:

Mobile: